EST 1808
CITY OF
DELAWARE
OHIO

Request for Proposal Code Enforcement Mowing

The City of Delaware is requesting proposals from professional lawn care companies to cut noxious weeds, high grass, clean fence lines, trim trees or hedges and remove trash and junk from premises specified by the City. These lands are privately owned and are occupied or unoccupied lots that are in violation of City Ordinances. This is a non-exclusive contract. The lands at the time of mowing may have grass/noxious weeds at a height of 12-24 inches or more. Lots must be mowed at finished cut of 3-inches and fields mowed at a cut of 5-inches, this and may require lawns/fields to be raked and clippings disposed of in an approved manner. The scope will require taking dated and timed digital photographs of the lots in JPEG form and immediately prior to and after mowing, trimming, etc. All work given to the contractor, must begin within 5 - days and completed within 10 - days of the specific job. All invoices must be itemized as to the specific property where the work was performed and include the time required to perform said wok, photographs or digital photos electronically submitted with the invoice, a template will be provided. Failure to provide the material will result in invoices not being paid or delayed. The contractor is required to provide insurance coverage while performing work for the City, minimum coverage of $500,000.00 combined single limit; bodily injury and property damage, with the City of Delaware named as an additional insured.

The contractor shall furnish to the City's satisfaction proof that he/she has taken out for the period covered, full workers compensation coverage.

Please provide a complete break down as to your method of contract services, i.e., price per labor hour, hour price per piece of equipment (itemize equipment rates), travel time and mileage if applicable.

The City will give preference to those possessing experience, history with municipal contracts, references, background checks, equipment, and general skill at a high level or quality.

The City intends to approve only a limited number of non-exclusive contracts for these services and reserves the right to approve none at all, revoke approval at any time for any reason, and cannot guarantee that any work will be forthcoming to the contractor nor will it guarantee a certain level or amount of work as these are "as needed" activities.

Proposals must be received by noon **March 14th, 2024**.

All proposals should be sent to:
City Hall, Department of Planning and Community Development,
1 S. Sandusky St., Delaware, OH, 43015.
Att: Doug Richmond
Questions may be directed to Doug Richmond, Enforcement Officer II (740) 203-1632 or Email at Drichmond@delawareohio.net.