



## 2024 PLANNING COMMISSION

MONTH	MEETING DATES TIME: 6:30 P.M.	COMPLETE PLANNING SUBMISSION** DEADLINE 4:30pm (typically the date of the previous month's meeting)	ENGINEERING DRAWING SUBMISSION***
January	01/03/24	12/06/23	11/22/23
February	02/07/24	01/03/24	12/27/23
March	03/06/24	02/07/24	01/24/24
April	04/03/24	03/06/24	02/21/24
May	05/01/24	04/03/24	03/20/24
June	06/05/24	05/01/24	04/24/24
July	07/03/24 or 07/17/24*	06/05/24	05/22/24
August	08/07/24	07/03/24	06/26/24
September	09/04/24	08/07/24	07/24/24
October	10/02/24	09/04/24	08/21/24
November	11/06/24	10/02/24	09/25/24
December	12/04/24	11/06/24	10/30/24

*Delaware City Planning Commission meetings are held at 6:30 p.m. on the first Wednesday of each month. Meetings are held in City Council Chambers on the second floor of City Hall, 1 S. Sandusky Street.*

\*Meeting date changed due to holiday

\*\*As required by the Delaware Planning & Zoning Code, an application is not **complete** until all information required by the applicable sections of the zoning code related to the planning application being submitted have been provided, including additional information that may be necessary as a result of the specific request. **Please contact a Planning & Community Development Staff member to discuss an application prior to submittal.** Application materials shall be submitted to the Planning & Community Development Department at City Hall (2<sup>nd</sup> Floor, Annex), 1 S. Sandusky Street, Delaware, OH 43015. Please call 740-203-1600 with questions.

\*\*\* First submission of engineering drawings is generally required no later than 6 weeks prior to the meeting date for all Combined Preliminary and Final Development Plans and Final Development Plans, unless otherwise determined by the Public Works Department Land Development Engineering Team. Application materials shall be submitted to the Engineering Division at Public Works, 440 E. William Street, Delaware, OH 43015. Please call 740-203-1810 with questions.

**DISCLAIMER:** *The complete Planning and Engineering Drawing submissions are separate processes; missing the deadline for either could result in a case being placed on the next month's agenda.*