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CITY OF
DELAWARE
OHIO

NOTICE TO BIDDERS

General Notice

Pursuant to Article XV Sections 73-75 of the Delaware Charter, sealed bids will be received by the City of Delaware, Ohio, until Thursday, April 10, 2025 at 11:00 a.m. local time through the Bidding Website and opened immediately thereafter, for the following:

CONTRACT	ESTIMATE OF COST
Project Name: Fire Station No. 305 Additions and Renovations	**Base Bid (including Allowances):** $15,400,000
Bid No.: 25-08	

The Project includes the following Work:

The furnishing of materials, equipment, and performing the labor for additions and renovations to the Delaware Fire Station No. 305 at 680 Sunbury Road Delaware, Ohio 43015 in accordance with the Project Manual, Specifications, and Drawings prepared by Mull & Weithman Architects, Inc., 4525 Indianola Avenue, Columbus, Ohio 43214, (614) 267-6960. This is a Single-Prime Project, with one contract to be awarded for all work

Obtaining the Bidding Documents

The Bidding Documents may be secured from DC Reprographics, 1254 Courtland Avenue, Columbus, Ohio 43201; (614) 297-1200; www.dcplanroom.com. The cost for Drawings and Specifications is non-refundable.

Public inspection may be made at the office of Mull & Weithman Architects, Inc., 4525 Indianola Avenue, Columbus, Ohio 43214.

EXAMINATION: Bidders are required to carefully examine the entire Contract Documents, reports, existing drawings and the construction site to obtain first-hand knowledge of existing conditions and to inform themselves of all work and materials to be furnished by other branches as well as their own. Contractors will not be given extra payments for conditions which can be determined by examining the existing building, site and documents.

QUESTIONS: Inquiries concerning these plans and specifications shall be directed, in writing, to the Architect. Should a bidder find discrepancies or omissions, or be in doubt of their meaning, he shall notify the Architect. Should it be necessary, a written addendum will be sent to all bidders. Any such addenda shall become a part of the Contract and acknowledged on the Bid Form. If any discrepancies or omissions are not acknowledged by addenda, or if any doubt on any point exists in the mind of the contractor prior to submitting his bid, the Architect shall then be notified in writing. Architect's office hours are 8:00 A.M. until 5:00 P.M. Monday through Friday.

Submitting the Bid

Bids will be received by the City of Delaware electronically through the website “Bid Express” (the Bidding Website), only, at https://www.bidexpress.com. All Bidders must register as a plan holder through the Bidding Website. As such, Bidders must register for an account through the Bidding Website, which requires the creation of a digital ID used to digitally sign Bids. It can take up to seven (7) business days for the Bidding Website to process a digital ID and it is highly

recommended that a digital ID be enabled 48 hours in advance of submitting a Bid, so plan accordingly. All official notifications and addenda through the designated Bidding Website. Neither Owner nor Architect will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than those indicated herein.

Each bid must be accompanied by a Bid Guaranty meeting the requirements 153.54 to 153.571 of the Ohio Revised Code and as required by the Bidding Documents.

Prevailing Wage Rates apply to this Notice to Bidders.

Eual Employment Opportunity requirements are applicable to this Notice to Bidders.

Pre-bid Conference (Mandatory)

A pre-bid conference for the Project will be held on Wednesday, March 19, 2025 at 2:00 p.m. local time at 680 Sunbury Road, Delaware, Ohio 43015. Bidders will have the opportunity to tour the existing building immediately following the Pre-bid Conference. Attendance at the pre-bid conference is mandatory.

No bidder may withdraw his/her bid within sixty (60) days after the actual date of the opening thereof. The City of Delaware reserves the right to reject any or all bids, to waive any informality and to award the bid or bids to the lowest responsive and responsible bidder as deemed to be in the best interest of the City, as determined by the City Manager.

Instructions to Bidders

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

Bid Opening

The bid opening will be conducted at the Public Works Department at the date and time indicated above. Attendance at the bid opening is available via the Microsoft Teams platform using the details included in Article 5 of the Instructions to Bidders. Bids will be posted publicly on the Bidding Website immediately after the bid opening.

This Notice to Bidders posted on the City's Website and Bidding Website is issued by:

Owner: City of Delaware
By: Paul Brake
Title: City Manager
Date: Tuesday, March 11, 2025